



<u>Action:</u>	<u>Progress and by whom:</u>	<u>Completion Date:</u>
<p><u>29/07-1:</u> H&S White lining to be completed Maintenance Contractor.</p>	<p>Awaiting completion by Maintenance.</p>	<p>C/F</p>
<p><u>Action 2/09-1:</u> It was agreed that 2 surveys will be carried out one to identify and risks during the daytime and also one at night to highlight any lighting issues.</p>	<p>Ian and Jimmy to carry out 2 risk assessment surveys in the village.</p>	<p>C/F until completion of all major works projects and Bellaluz is clear of construction materials and equipment.</p>
<p><u>Action 2/09-8:</u> Complaints regarding railing adornments. A number of complaints have been received in relation to various designs of windbreak/privacy screen placed on terrace and balcony railings in the community. As per the bylaws and regulations the installation of windbreaks/privacy screens must first be approved by the Committee and the only colours that can be installed are either cream or white.</p>	<p>An inspection is to be carried out to identify terraces not complying with the guidelines once identified the owner will be contacted and a request made for their windbreak to be removed/changed. Jimmy to compile a list. Ann as Gardens and Environs V.P. to compose a letter inviting those owners to comply with the community rules and regulations.</p>	<p>C/F until next painting schedule completed. Letter prepared.</p>
<p><u>Action 14/10 – 7</u> Availability of WI-FI to the entire village of Bellaluz</p>	<p>This suggestion was approved at the AGM 2012 – Eddie Samways to investigate the viability of such an installation, costings and possible signal bandwidths problems.</p>	<p>Quotation received from Albacom, other quotes to be obtained for</p>

		comparison
<u>Action 14/10 -8</u> Owners week, Tapas and drinks Monday 24 th April after the AGM	Administration to ask Abuela Terresa if she would like to host this event.	Agreed drinks and tapas to be supplied after the AGM with possible opening of the new water/garden feature.
<u>Action 05/12 – 2</u> Plaza final report on works	Administration to contact the engineer regarding final report on works compliance on the Plaza on completion of the works.	Completion scheduled for end of January. Engineer to be contacted on completion
<u>Action 05/12 – 3</u> Meeting with Pepe Olmos, The President and The Administrator	Administration to organise this	C/F to be organised asap.
<u>Action 05/12 – 4</u> Snagging list re paint works	Ian to organise a site inspection with Bimas and himself.	New cracks have appeared between the walkways of blocks 15 and 16. Bimas to be contacted
<u>Action 05/12 – 5</u> Initial enquiries to be made to Bunny Guinness	Ian Glover to make enquiries	Due to ill health this project will be taken over by The President. Other enquires to be made.
<u>Action 05/12 – 6</u> Fashion Show dates		To take place 27 th April from 3pm
<u>Action 05/12 – 7</u> Translation services for the AGM 2017	Administration to book Monserrat for AGM minutes and translation services.	Booked for AGM 24 th April
<u>Action 13/01-1 – Fencing around solar panels to be constructed</u>	Administration to prepare work order	
<u>Action 13/01-2 – Netting for solar panel to be sourced</u>	Ian to look into options and materials available for this project	
<u>Action 13/01-3 Applications</u> 11-02 Fit Pet door in apartment door. 13-19 Replace existing decking with new decking on terrace 04-01 Installation of gate in garden wall	Application to be placed on the website. Adminstration to inform client application approved Adminstration to inform client application approved	Administration and Mike Mcpherson to action

<p>and removal of top two rows of blocks to be replaced with two rows of cellicia blocks.</p> <p>15-10 Replace existing windows with white PVC with integral persiana blinds.</p> <p>Locale 140 Replace central entrance doorway.</p>	<p>Adminstration to inform client application approved</p> <p>Application to be placed on the website.</p>	<p>Administration and Mike Mcpherson to action</p>
<p><u>Action 13/01-4</u> Direct debits to be ordered for 31st January 2017</p>	<p>Administration to organise.</p>	
<p><u>Action 13/01-5</u> Negotiation to be pushed with Inmagolf Lawyers</p>	<p>Juan Carlos to pursue.</p>	
<p><u>Action 13/01-6</u> Year end accounts to be finalised and audited for AGM papers</p>	<p>Administration and Laurence Pearson to organise.</p>	
<p><u>Action 13/01-7</u> Trees to be cut back to be identified.</p>	<p>Ann McCarten to organise.</p>	
<p><u>Action 13/01-8</u> The main grass bank in the pool area need to be re-seeded where the new water mains has been installed</p>	<p>Administration to prepare work order and pass to Mirander.</p>	
<p><u>Action 13/01-9</u> LMC divers to be informed that furthur use of the Bellaluz pool is not to be continued in 2017</p>	<p>Administrators to prepare and send the letter.</p>	
<p><u>Action 13/01-10</u> The current cart and barrow situated outside Abuela Teresa Restaurant to be removed</p>	<p>Administrator to prepare worksheet for the maiontenance team to action.</p>	
<p><u>Action 13/01-11</u> Vouchers for drinks will be given to Owners at registration</p>	<p>Administration to source vouchers and check value for event</p>	