



<u>Action:</u>	<u>Progress and by whom:</u>	<u>Completion Date:</u>
<p><u>29/07-1:</u> H&S White lining to be completed Maintenance Contractor.</p>	<p>Awaiting completion by Maintenance.</p>	<p>C/F</p>
<p><u>Action 2/09-1:</u> It was agreed that 2 surveys will be carried out one to identify and risks during the daytime and one at night to highlight any lighting issues.</p>	<p>Ian and Jimmy to carry out 2 risk assessment surveys in the village.</p>	<p>C/F until completion of all major works projects and Bellaluz is clear of construction materials and equipment.</p>
<p><u>Action 2/09-8:</u> Complaints regarding railing adornments. Several complaints have been received in relation to assorted designs of windbreak/privacy screen placed on terrace and balcony railings in the community. As per the bylaws and regulations the installation of windbreaks/privacy screens must first be approved by the Committee and the only colours that can be installed are either cream or white.</p>	<p>An inspection is to be carried out to identify terraces not complying with the guidelines once identified the owner will be contacted and a request made for their windbreak to be removed/changed. Jimmy to compile a list. Anne as Gardens and Environs V.P. to compose a letter inviting those owners to comply with the community rules and regulations.</p>	<p>C/F until next painting schedule completed. Letter prepared.</p>
<p><u>Action 14/10 – 7</u> Availability of WI-FI to the entire village of Bellaluz</p>	<p>This suggestion was approved at the AGM 2012 – Eddie Samways to investigate the viability of such an installation, costings and possible signal bandwidths problems.</p>	<p>Quotations received actual installation of the project not viable.</p>

<u>Action 05/12 – 6</u> Plaza final report on works	Administration to contact the engineer regarding final report on works completion on the Plaza on completion of the works.	Works complete, Certificate from Engineer
<u>Action 05/12 – 7</u> Snagging list re paint works	Blocks 4,5,6,7,10,11,12. Painting completed	Snagging lists to be completed
<u>Action 05/12 – 8</u> Water, garden feature in Plaza Chica	Quote & design from Miranda discussed and agreed to go ahead.	Installation of feature to be up and running before Easter
<u>Action 13/01-1 – Fencing around solar panels to be constructed</u>	Administration to prepare work order	Work order prepared. Fence to be constructed
<u>Action 13/01-2 – Netting for solar panel to be sourced</u>	Ian to look in to options and materials available for this project	C/F
<u>Action 13/01-5</u> Negotiation to be pushed with Inmagolf Lawyers	Juan Carlos to pursue	Awaiting new court date
<u>Action 13/01-11</u> Vouchers for drinks will be given to Owners at registration	Administration to source vouchers and check value for event	In process
Action 17/03 -1 Course dates to be organised for defibrillator training	Administration to organise suitable dates and compile list of attendees, training to take place in The Scotsman	
<u>Action 17/03 - 2 Applications</u> 15.02 – Terrace surface to be renewed Replace Toldo Erection of green trellis	All Approved, Administration to inform Owners of decision	
09.11 – Renewal of previous application	Approved, Administration to inform Owners of decision	
17.04 – Replacement windows and doors	Approved, Administration to inform Owners of decision	
17.10 - Replacement windows and doors and re-tile balcony	Approved, Administration to inform Owners of decision	
09.01 – Installation of Kitched door	CF Administration to write to all Owners re application and place in notice board, Mike to put application on website.	
11.07 – Replace patio doors	Approved, Administration to inform Owners of decision	
09.01- 09.02 – Change to dividing wall	Approved, Administration to inform Owners of decision	
Local 83 – Wood cladding to front of Bar	Rejected, Administration to inform Owners of decision	
11.02 – Pet door to be installed	Approved, Administration to inform Owners of decision	
18.02 – Additional railing	Postponed until hatch is installed	
Local 140 – Replace central window	Approved, Administration to inform Owners of decision	
<u>Action 17/03 – 3</u> Non Payment of community fees.	Owners whose community fees have not been paid by 31/03/2017 water to be cut, Administration to prepare list and	

	advise maintenance to cut water.	
<u>Action 17/03 – 4</u> Irrigation system to be set up in The Plaza	Administration to advise Miranda of works to be completed	
<u>Action 17/03 – 5</u> Orande trees to be cropped if necessary, and sprayed re insect infestation, Orange tree by Scotsman to be secured after high winds	Administration to advise Miranda of works to be completed	
<u>Action 17/03 – 5</u> Block 18 and 13 grassed areas to be re-seeded	Administration to advise Miranda of works to be completed	
<u>Action 17/03 – 6</u> Signage for CCTV to be purchased and erected	Administration to prepare works order for works to be completed by Grupo Capital	
<u>Action 17/03 – 7</u> Final snagging to be prepared with water company	A meeting to be arranged between Ian, JC and Vigeras, Administration to organise	
<u>Action 17/03 – 8</u> Current insurance situation in the community	Administrator to prepare presentation on insurance to be presented at this years A.G.M.	
<u>Action 17/03 – 9</u> SSL system to be purchased for website	Mike to organise	
<u>Action 17/03 – 10</u> Gardening contracts to be reviewed	Administration to send the latest contract to Ian and Juan Carlos	
<u>Action 17/03 – 11</u> Bellaluz A.G.M. 24 th April 2017 at the hotel Prince Fillipe	Final checks to be made with the Hotel regarding tea/coffee times, equipment, microphones and chairs to be placed in the room. Administrator to action	
<u>Action 17/03 – 12</u> Bellaluz owners week 23 rd to 28 th April 2017	Ian to finalise Owners week programme and write to all owners.	