



	<u>Last updated 12/09/2017</u>	
<u>Action:</u>	<u>Progress and by whom:</u>	<u>Completion Date:</u>
<u>29/07-1:</u> H&S White lining to be completed Maintenance Contractor.	Awaiting completion by Maintenance. Ongoing	Works to commence over the weekends. Trial round blocks 8 & 9 to use spacialist white cement on stair risers has not been succesful. Other options to be looked at.
<u>Action 2/09-1:</u> It was agreed that 2 surveys will be carried out one to identify and risks during the daytime and one at night to highlight any lighting issues.	Ian and Jimmy to carry out 2 risk assessment surveys in the village.	Jimmy Wood to report to the next committee meeting to be updated in October.
<u>Action 13/01-1 – Fencing around solar panels to be constructed</u>	Work order prepared number 120. Fence to be constructed	Gates now installed for access on Calle De La Solanas
<u>Action 13/01-2 – Netting for solar panel to be sourced</u>	Ian to look in to options and materials available for this project	C/F
<u>Action 13/01-5 Negotiation to be pushed with Inmagolf Lawyers</u>	Court date of 6 th November 2017.	
Action 17/03 -1 and Action 02/06-2 Course dates to be organised for defibrillator training	Training completed awaiting arrival of defibrillators	Certificated for attendees being registered with Sanitad also see action

		28/07-1 regarding pending delivery.
<u>Action 17/03 – 4</u> Irrigation system to be set up in The Plaza	All the pots round the Plaza edge now have automatic watering and the orange trees to be connected in October	Orange trees being monitored. The health of two trees in particular being monitored and trees slowly improving.
<u>Action 17/03 – 5</u> Block 18 and 13 grassed areas to be re-seeded	Works order completed. Areas affected to be re-assessed.	Being monitored and these areas making a good recovery
<u>Action 17/03 – 6</u> Signage for CCTV to be re-viewwed	Additional signage now in place. A meeing to be organised with the contractor Ian & Ashley to discuss ongoing maintenance programme	Meeting organised for 15 th September 2017
<u>Action 17/03 – 7</u> Final snagging to be prepared with water company	A meeting to be arranged between Ian, JC, Vigeras. A more comprehensive map showing all valves and water meters must be provided and kept in the admin office	Administration to organise
<u>Action 08/09 – 1</u> Current Gardening contract to be terminated and tenders to be invited	Tenders to be put out for offers in October 2017. Noticed to current contractors to be sent before 10 th October 2017	Admin & Ian to organise
<u>Action 21/04-02</u> Long term debtors	Administrator to contact debt collection agencies on our behalf and request reports on current situations.	No response Ian as president to contact debt collection agencies one final time before different courses of action are considered. One consideration may be to sell the debt.
<u>Action 21/04-03</u> Insurance for the community and individual owners	Ian, Juan Carlos and Phillip Lowes to meet at earliest opportunity in order to discuss the way forward in relation to the community insurance and how best to advise owners regarding their own responsibilities as stipulated by the Bellaluz By-Laws.	Meeting took place further meetings set for October Various insurance companies are now providing quotes.
<u>Action 02/06-05 – 18.21</u> – Installation of a slide over Toldo.	Owners in Block 18 to be written to re the application. Application to be put on website and notice board. Owner	Application approved after the consideration of

	of 18.21 to be informed of the action being taken and advised the sides of the toldo must be installed with a clear sides and front. Administration to contact all relevant parties	one observation. Certain conditions are attached to this approval, the Owners have been informed
Action 02/06-08 – Local 154 – Installation of ATM in window of Local	Approved – Owner Informed	ATM now installed
Action 02/06-12 Proposed painting schedule in September.	Owners in apartment blocks 1,2,9,13,14 and 18 to be written to about proposed works which will include removal and refurbishment of railings. Works to commence 18 th September 2017	Owners informed, painting & metal works contracts signed on 11/09/2017
Action 02/06-14 – Orange tree tile mosaic purchased, to be installed in the new pool showers.	Logo Purchased and now in place in 2 of the 3 new feature showers. 3 rd Shower to be completed in September.	Final shower under construction. Completion delayed after water leak found at rear of new construction.
Action 02/06-16 – Site meeting for directional signs to be set up with Michael Hughes	Signage installed and additional map for walkway at end of north carpark to be considered	Signage throughout the village updated and installed. Additional map at exit of North carpark (between 7 and 8) to be made and “you are here dots” to be added to existing maps.
Action 28/07-1 defibrillator installation at Swimming pool and Plaza Mayor	Administrator to establish delivery timetable with company supplying the defibrillators.	Delivery due week commencing 18 th September 2017
Action 28/07-11 Various complaints received regarding large amounts of dead plant material between the banking at the pool and Calle Las Solanas which is a real fire hazzard	Metal work company to be contacted to have the access gates installed as soon as possible. Administrator to contact Miranda to have area cleared as soon as the gates are installed.	Gate installed. Area cleared except ghost restaurant area Inmagolf have been informed of the fire risk.
Action 28/07-12 review of all external stairways in the community.	Ian and Chris London (Groupo Capital) to carry out survey of all external staircases in the community. To establish those needing replaced due to health and safety and those requiring refurbishment due to water mains installation.	Survey being carried out week commencing 18 th September 2017.

Action 28/07-13 Prioritising of work orders prior to painting.	Ian, Amanda and Chris London (Grupo Capital) to assess work orders or create new orders to carry out works required prior to the re-commencement of the painting programme.	Number of work orders created. Number of work orders completed prior to the painting commencing.
Action 28/07-14 Installation of new Bellaluz Village signage and maps also see action 02/06-16	Ian to contact La Manga Graphics to establish installation date of new village signage.	New signage in place throughout the village. Positive feedback has been received
Action 28/07-15 Bellaluz signage to be placed on 'tombstones' throughout the La Manga Club	Ian to contact Paqui Jumilla of the general community and continue to work with V.P. Tony Coles (Infrastructure General Community) to establish signage for Bellaluz throughout the La Manga Club	Process going slowly. Works to commence on the fountain at the long term carpark and "tombstone" opposite the old telephone exchange prior to the expiry of licences in November.
Action 28/07-16 Possible entry statement and walkway/bridge from opposite Casa Victor to Plaza Fuente.	Ashley contacting contractors to obtain designs and quotations. Initial estimated costings indicate progress on such a project would require authorisation of the owners at an Annual General Meeting.	Other options for this garden area to be looked in to. Any decisions on this area of the community will depend on the authorisation of the owners.
Action 08/09 – 1 CCTV cameras and maintenance plan. Also see action 17/03-6	Consideration to be given to additional CCTV cameras in the community to augment current system. Coverage for installation of first aid cabinets including defibrillators required, and main commercial areas of the community.	Admin to arrange meeting with company, Ashley and Ian.
Action 08/09–2 – 08-02 to install wheelchair lift in corner of garden	Owners in block 8 to be written to with a comprehensive plan and description of the works involved. To be published on the website and notice board	Admin to organise. Mike to place on Website.
Action 08/09 –3 Jamie Barrett 10-01 to install cream tondo above patio doors	Installation approved	Admin to inform owner.
Action 08/09 –4 John Ashley Scott, The Scotsman and Dinos Bar and Grill to install additional wall mounted space heaters in community walkway outside	Installation approved	Admin to inform owner.

both premises		
Action 08/09 –5 - John Ashley Scott, The Scotsman and Dinos Bar and Grill to install drop down awnings on community walkway arches leading onto Plaza Major	To be published on the website and notice board	Admin to organise. Mike to place on Website.
Action 08/09 – 6 Gill Schofield – 09.01 – retrospective application for aircon unit to be installed on wall of terrace.	It was confirmed that there is no free space in the roof void to install the external unit. The application will only be approved if the current external unit is mounted on the floor and covered with materials as described in the guidelines.	Admin to inform owner.
Action 08/09 –7 – Uplighters in Plaza and electric boxes in the village	A meeting to be organised with Ian, Juan Carlos and Luna our electrical contractors to discuss various electrical issues	Admin to organise. (Meeting took place 13/09/2017)
Action 08/09 –8-Plaza Chica feature, 2 planters are to be built and then planted	To be built by the maintenamce team and planted by the Gardening contractor.	Admin to prepare 2 worksheets one for the constuction and one for the planting
Action 08/09 –9 – End of contract & invitation to tender correspondence to be prepared and sent	New tender to be identified, corresponndence to be sent	Admin and Ian Glover to organise
Action 08/09-10 - Disabled access throughout the Village	Additional ramps and access points are to be identified throughout the village, the town hall is to be approached regarding the specification required for such ramps and access points and suitable contractor are to be sourced to provide plans and quotes for the project.	Jimmy Woods to identify additional access points. Admin to contact the town hall.