



	<u>Last updated 19/02/2018</u>	
<u>Action:</u>	<u>Progress and by whom:</u>	<u>Completion Date:</u>
<u>29/07-1:</u> H&S White lining to be completed Maintenance Contractor.	Awaiting completion by Maintenance. Ongoing	Works to commence over the weekends.
<u>Action 2/09-1:</u> Ian and Jimmy to carry out 2 risk assessment surveys in the village. <u>Action 09/02 - 1</u>	Night inspection carried out, enhanced lighting required in certain areas around the village with options for motion sensors being installed.	List of areas to be prepared
<u>Action 13/01-1 –</u> Fencing around solar panels to be constructed	Work order prepared number 120. Fence to be constructed	Gate now installed, awaiting fencing
<u>Action 13/01-2 –</u> Netting for solar panel to be sourced	Ian to look in to options and materials available for this project	Netting available
<u>Action 21/04-02</u> Long term debtors <u>Action 20/10-16</u>	A final attempt to recover the debts of several long-term debtors will take place during 2018. If unsuccessful the debts will be written off against the provision for bad debt. Admin to prepare list of debtors and send to CCI worldwide	List to be prepared.
<u>Action 21/04-03</u> Insurance for the community and individual owners	A meeting took place on the 29 th December with 3 of the companies who tendered. Admin to inform other tender that they have not been successful	Contract and cover for 2018 signed with current insurers Generali.
<u>Action 28/07-11</u> Various complaints received regarding large amounts of dead plant material between the banking at the pool and Calle Las Solanas which is a real fire hazard	The court ruling requests a clear outline to be provided of the plot size and area	Admin to prepare a burofax outlining their responsibilities to keep the area clear.
<u>Action 28/07-12</u> review of all external stairways in the community.	Works schedule in place	Works being commenced throughout the Village
<u>Action 28/07-15</u> Bellaluz signage to be placed on ‘tombstones’ throughout the La	Works to commence on the foundation of the fountain at the long term carpark and “tombstone” opposite the old	Works started on both sites, Further works to

Manga Club	telephone exchange prior to the expiry of licences in November. General community to be re-contacted to ascertain a timetable for the remaining LMC "Tombstones" to have Bellaluz signage and for the construction of the tryptych opposite Casa Victor restaurant.	commence in January 18.
Action 08/09 –7 – Uplighters in Plaza and electric boxes in the village	Uplighters to be tanked and repaired.	Luna & Grupo Capital to liaise to make these repairs.
Action 08/09-10 - Disabled access throughout the Village	Additional ramps and access points are to be identified throughout the village. Engineers report has now been prepared.	Additional ramps are now being constructed throughout the village
Action 20/10-2 Darkness safety survey	Ian and Jimmy to complete darkness survey and report to February meeting.	Completed areas re extra lighting has now been identified
Action 20/10-12, 17-11 to move window in front bedroom forward to front of existing balcony. New window to be white upvc.	More information on application required from the Owner Admin to request this from the Owner. Once the information is to hand admin to write to owners and place on notice board Mike to place on website.	No further info received, admin to request by email to Owner
09/02 -2 – 14.04 To replace old air conditioning units with new	Admin to contact Villa Management advise the application will be approved if the external units are placed on the roof	Application approved but external units to be fitted in the rood void after sufficient space was found after inspection. Admin to inform Owner & management company
Action 10/01-7 10.10 – Install cat flap to entrance door	Application approved	Admin to inform Owner of approval.
Action 20/10-16 and 10/01-8 Recovery of long term debt.	Ian to continue contact with CCI in an effort to recover some of this long-term debt. As per action points 21/04 – 2 & 20/10 – 6. 1 more attempt re collection of aged debts	
Action 20/10-22 Bellaluz bylaws and rules and regulations. Neither have been updated since 2014.	Mike to study Bylaws and Rules and Regulations and to suggest changes that can be made to bring them up to date.	Work being progressed by Mike and Ian
Action 09/02 – 3 – Sentence of Inmogolf to be translated in to English and a copy to be available for owners at the Admin	Admin to prepare a translation and ask Mike to publish on website. Following meeting with representatives of Inmogolf	

office	management on 15/2/2018 administrator to prepare legal agreement to be sent to Inmogolf for their consideration of repaying the full debt. If contract acceptable organise appointment with all parties to have contract signed and notarised.	
Action 09/02 – 4 - Interest to be added to all debtors on the 1 st March 2018	Admin to calculate, apply to Owners account and inform all Owners of the new debt outstanding.	
Action 09/02 – 5 Community cleaning contract.	Admin to prepare a temporary contract for village cleaning to be signed by cleaning contractor and president.	