



<u>Action:</u>	<u>Last updated 24/10/2018</u>	<u>Completion Date:</u>
<u>29/07-1:</u> H&S White lining to be completed Maintenance Contractor.	<u>Progress and by whom:</u> Awaiting completion by Maintenance. Ongoing beginning at block 9 all to be completed by the end of 2018	Alternative cleaning methods to be looked at possible sand blasting machinery
<u>Action 2/09-1:</u> Ian and Jimmy to carry out 2 risk assessment surveys in the village. <u>Action 09/02 - 1</u>	Enhanced lighting required in certain areas around the village with options for motion sensors being installed. It was agreed that Luna and Grupo Capital would liase together for the repair of the uplighters in Plaza Mayor	Work sheet to be prepared for LUNA and GRUPO CAPITAL re repair of uplighters in the Plaza. Admin to organise
<u>Action 13/01-1 – Fencing around solar panels to be constructed</u>	Work order prepared number 120. Fence to be constructed	Gate now installed, awaiting fencing
<u>Action 13/01-2 – Netting for solar panel to be sourced</u>	Ian to look in to options and materials available for this project	Netting available
<u>Action 21/04-02</u> Long term debtors <u>Action 20/10-16</u> <u>Action 19/10-6</u> Ian to confirm with CCI that we wish to continue perusing these debtors.	Update received from CCI, further action required for 3 old debtors	Additional checks agreed
Action 28/07-11 Gardeners of Inmogolf to be reminded about the planting of the hedge and repair to the grassed area.	Admin to contact Inmogolf gardeners for these works to be done urgently.	
Action 28/07-15 – Tombstone now complete	Admin to contact Jesus re design for the tombstone to be done	
Action 20/10-22 Bellaluz bylaws and rules and regulations. Neither have been updated since 2014.	Mike & Ian to study Bylaws and Rules and Regulations and to suggest changes that can be made to bring them up to date. Disability laws to be chacked and added to the guidelines if required. Any revision re be ready for AGM	

	2019	
Action 18/04-5 Renewal of Plaza Mayor music system	Ian and Ashley to research and source possible replacement system and arrange testing and possible refurbishment of existing speakers.	A new system is to be ordered locally
Action 08/06 – 7 – Execution of sentence for apartment 06.03	Update to be requested from the Court lawyers and execution of the sentence to be pushed. Embargoes now in place	
Action 27/07 – 5 – Orange trees in Plaza mayor	Tree specialist Paco Laura to be contacted to advise treatment for trees	
Action 27/07- 6 – Car park camera meeting to be organised.	Ian & Ashley to meet with Head of security and Securitas to arrange the takeover	
Action 07/09 – 3 – Payment of outstanding fees for 11.04-A Action 19/10-4 Juan Carlos to continue to monitor this case.	Juan Carlos to contact the lawyers re payment of the outstanding debt	Appeal lodged by Inmogolf regarding the interest charged.
Action 19/10-5 – Outstanding 2 nd half fees re Inmogolf to be reminded payment now due.	Juan Carlos to contact Inmogolf regarding payment. Fees for second half must be paid by the end of 2018	Meeting organised for the 14 th November.
Action 19/10 – 1- Owner applications.	Administrator to inform owners of the approval of their works	
Action 18/10 – 10.11 - Close the front Terrace	Decision on the application deferred until next meeting as more information is needed.	Administrator to contact owner and obtain further information on this application.
Action 19/10-03 - Owners on payment plans to be checked.	Administrator to check progress of those paying on payment plans.	
Action 19/10-7 – Prompt payment discount for fees 2019	Ian to speak with Bellaluz Examiner in Early December to discuss the possibility of an additional 5% early payment discount on the fees due to be paid in January 2019.	
Action 19/10-8 – Completion of works re maintenance.	Ian and administrator to continually liase with maintenance manager to ensure the speedy progress of all works required.	
Action 19/10-9 – Cleaning logs for	Administrator to source small frames with slide up front to	

stairwells	be installed out of sight in every stairwell.	
Action 19/10-10 – Rendering and stone cladding	Ian to confirm award of contract with the chosen contractor and monitor progress.	
Action 19/10-11- Pool heating system	Ian and Juan Carlos to meet with the electrical contractors.	Meeting took place 24/10/2018
Action 19/10-12 – Christmas Fair	Alan and sub-committee to progress all matters regarding the Christmas fair.	
Action 19/10-13 – Car parking problems	Admin to email Resort management reminding them that the Bellaluz Car parks are for sole use to Bellaluz Owners and visitors.	