



<u>Action:</u>	<u>Last updated 24/10/2018</u>	<u>Completion Date:</u>
<u>29/07-1:</u> H&S White lining to be completed Maintenance Contractor.	<u>Progress and by whom:</u> Awaiting completion by Maintenance. Ongoing all to be completed by the end of 2018	
<u>Action 2/09-1:</u> Ian and Jimmy to carry out 2 risk assessment surveys in the village. <u>Action 09/02 - 1</u>	Enhanced lighting required in certain areas around the village with options for motion sensors being installed. It was agreed that Luna and Grupo Capital would liase together for the repair of the uplighters in Plaza Mayor	Reepairs made uplighters now working
<u>Action 13/01-1 – Fencing around solar panels to be constructed</u>	Work order prepared number 120. Fence to be constructed	Gate now installed, awaiting fencing
<u>Action 13/01-2 – Netting for solar panel to be sourced</u>	Ian to look in to options and materials available for this project	Netting available
<u>Action 21/04-02</u> Long term debtors <u>Action 20/10-16</u> <u>Action 19/10-6</u> Ian to confirm with CCI that we wish to continue perusing these debtors.	Payment made re further actions to be taken. Court proceeding have begun against 1 previous Owner	
Action 28/07-11 Gardeners of Inmogolf to be reminded about the planting of the hedge and repair to the grassed area.	Admin to contact Inmogolf gardeners for these works to be done urgently.	Assurances h;given but no hedge installed to date
Action 28/07-15 – Tombstone now complete	Admin to contact Jesus re design for the tombstone to be done	Final design chosen, awaiting quote for works to be completed
Action 20/10-22 Bellaluz bylaws and rules and regulations. Neither have been updated since 2014.	Mike & Ian to study Bylaws and Rules and Regulations and to suggest changes that can be made to bring them up to date. Disability laws to be chacked and added to the guidelines if required. Any revision re be ready for AGM 2019	

Action 18/04-5 Renewal of Plaza Mayor music system	Ian and Ashley to research and source possible replacement system and arrange testing and possible refurbishment of existing speakers.	A new system is to be ordered locally
Action 08/06 – 7 – Execution of sentence for apartment 06.03	Update to be requested from the Court lawyers and execution of the sentence to be pushed. Embargoes now in place	
Action 27/07 – 5 – Orange trees in Plaza mayor	Tree specialist Paco Laura to be contacted to advise treatment for trees	
Action 27/07- 6 – Car park camera meeting to be organised.	Ian & Ashley to meet with Head of security and Securitas to arrange the takeover	
Action 07/09 – 3 – Payment of outstanding fees for 11.04-A Action 19/10-4 Juan Carlos to continue to monitor this case.	Juan Carlos to contact the lawyers re payment of the outstanding debt	Awaiting the results of the appeal.
Action 19/10-5 – Outstanding 2 nd half fees re Inmogolf to be reminded payment now due.	Juan Carlos to contact Inmogolf regarding payment. Fees for second half must be paid by the end of 2018	Payment assured before the end of the year
Action 18/10 – 10.11 - Close the front Terrace	Decision on the application deferred until next meeting as more information is needed. Application rejected	Administrator to contact owner with the result and request immediate removal of what has been installed.
Action 19/10-7 – Prompt payment discount for fees 2019	15% discount offered to all Owners who pay the 1 st half fees before the 31 st January 2019	
Action 19/10-9 – Cleaning logs for stairwells	Administrator to source small frames with slide up front to be installed out of sight in every stairwell.	Options given of products available
Action 19/10-10 – Rendering and stone cladding	Blocks 13 -18 to be completed before the end of the year and the whole village to be finished by March 2019	
Action 19/10-11- Pool heating system	Ian and Juan Carlos to meet with the electrical contractors.	See comments in minutes
Action 19/10-13 – Car parking problems	Admin to email Resort management again including the use of clamping cars will begin in 2019.	
Action 14/12-1 Community cleaning	Ian to work with Grupo Capital to source cleaning	

	machines.	
Action 14/12-2 owner of 10-11 having erected temporary screening on terrace whilst awaiting result of application to do so.	The Application was rejected. Administrator to contact owner with the outcome and request removal of what has been currently installed.	
Action 14/12-3 approved building applications.	Administrator to contact owners with approved applications and inform them of such including any stipulations.	
Action 14/12-4 Owner of 19-04, application to build a small extension to sitting room at side of property.	Admin to contact all Owners of the Villas with a copy of the application, also to be published on the web by Mike and a copy to be posted on the notice board.	
Action 14/12-5 owner of 17-01 has installed a new door at property without permission.	Admin to contact the Owner asking them to submit an application.	
Action 14/12-6 Gardening contract	Ian to put gardening contract out to tender.	
Action 14/12-7 Pool heating system	Ian and Juan Carlos to continue to negotiate with the contractor, who installed the system, into the new year. Should no resolution be found by the end of January then a court case will be initiated.	