



| <u>Action:</u>  | <u>Last updated 03/02/2019</u>  | <u>Completion Date:</u>   |
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| <p><u>29/07-1:</u><br/>H&amp;S White lining to be completed Maintenance Contractor.</p> <p>Action 11/01-1 As part of the improvements some of the block village walls are now being replaced by balustrades throughout the village. Safety barrier will be erected in these areas as the works take place in order to ensure health and safety in these areas while the works take place.</p> | <p><u>Progress and by whom:</u><br/>Awaiting completion by Maintenance.<br/>Ongoing all to be completed by the end of 2018</p> <p>Ian and Jimmy to continually monitor the work in progress to insure safety procedures are being adhered to.</p> | <p>All steps completed, some pathways to be painted</p>   |
| <p><u>Action 13/01-1 – Fencing around solar panels to be constructed</u></p>  | <p>Work order prepared number 120. Fence to be constructed</p>  | <p>Gate now installed, awaiting fencing</p>   |
| <p>Action 11/01-2 Debtors payment plans</p>   | <p>Admin to prepared New payment plans and sent to all Owners who pay by this option.</p>   |   |
| <p><u>Action 21/04-02</u> Long term debtors</p> <p><u>Action 11/01-3</u> Ian to request update on the 3 cases being dealt with.</p>   | <p>Payment have been made re further actions to be taken.<br/>Court proceeding have begun against 1 previous Owner</p>  |   |
| <p>Action 28/07-11 Gardeners of Inmogolf to be reminded about the planting of the hedge and repair to the grassed area.</p> <p>Action 11/01-4 as above</p>  | <p>Admin to contact Inmogolf gardeners for these works to be done urgently.</p> <p>Admin to continue to chase inmogolf gardeners to have works completed.</p>   | <p>Assurances given but no hedge installed to date</p>  |
| <p>Action 28/07-15 – Tombstone now complete</p>   | <p>Quote received 325.00-€ plus IVA</p>   | <p>Admin to speak to General Community for confirmation that payment of the works will be made by them as</p> |

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|  |   | agreed  |
| Action 20/10-22 Bellaluz bylaws and rules and regulations. Neither have been updated since 2014.                           | Mike & Ian to study Bylaws and Rules and Regulations and to suggest changes that can be made to bring them up to date. Disability laws to be checked and added to the guidelines if required. Any revision re be ready for AGM 2019 |   |
| Action 18/04-5 Renewal of Plaza Mayor music system   | Ian and Ashley to research and source possible replacement system and arrange testing and possible refurbishment of existing speakers.  | A new system is to be ordered locally   |
| Action 08/06 – 7 – Execution of sentence for apartment 06.03   | Update to be requested from the Court lawyers and execution of the sentence to be pushed. Embargoes now in place  | Meeting with Court Lawyer set for 21/01/2019  |
| Action 27/07- 6 – Car park camera meeting to be organised.   | Ian & Ashley to meet with Head of security and Securitas to arrange the takeover  | Meeting took place 17/01/2019   |
| Action 07/09 – 3 – Payment of outstanding fees for 11.04-A<br>Action 19/10-4 Juan Carlos to continue to monitor this case. | Juan Carlos to contact the lawyers re payment of the outstanding debt   | Awaiting the results of the appeal.   |
| Action 19/10-5 – Outstanding 2 <sup>nd</sup> half fees re Inmogolf to be reminded payment now due.                         | Juan Carlos to contact Inmogolf regarding payment. Fees for second half must be paid by the end of 2018   | Payment of the historical debt made only 2 <sup>nd</sup> half fees remain outstanding |
| Action 18/10 – 10.11 - Close the front Terrace   | Application rejected<br>Admin to contact the Owner to source an alternative type of screen  |   |
| Action 19/10-9 – Cleaning logs for stairwells  | Administrator to source small frames with slide up front to be installed out of sight in every stairwell.   | Frames sourced in the UK  |
| Action 19/10-10 – Rendering and stone cladding   | Blocks 13 -18 to be completed before the end of the year and the whole village to be finished by March 2019   |   |
| Action 19/10-13 – Car parking problems   | Admin to email Resort management again including the use of clamping cars will begin in 2019.   | No response, staff continue to use Bellaluz car parking areas                         |
| Action 14/12-1 Community cleaning  | Ian to work with Grupo Capital to source cleaning machines.   | Car parks to be washed and cleaned beginning  |

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|  |   | with the top car parks |
| Action 14/12-4 Owner of 19-04, application to build a small extension to sitting room at side of property.   | Application approved only when full licences and planning permissions have been granted by the Town Hall of Cartagena   |                        |
| Action 14/12-5 owner of 17-01 has installed a new door at property without permission.   | No contact details of the new Owner have been made available  |                        |
| Action 14/12-6 Gardening contract  | Ian to put gardening contract out to tender.  |                        |
| Action 14/12-7 Pool heating system   | Ian and Juan Carlos to continue to negotiate with the contractor, who installed the system, into the new year. Should no resolution be found by the end of January then a court case will be initiated. |                        |
| Action 11/01/2019-3 New payment plans to be prepared and sent to Owners  | Admin to action   |                        |
| Action 11/01/2019-4 A full irrigation plan of all the gardens to be prepared.  | Admin to request this from the Gardener   |                        |
| Action 11/01-5 and 6 The installation of a feature to be built by the entrance to the long-term car park   | Admin to contact gardener to have site completely cleared.<br><br>Ian an Ashley to get quotes for construction of feature.  |                        |
| Action 11/01-7 Weekend stairwell refurbishment   | Admin to create work order for Maintenance operator to have weekend workers sand stair treads on a Saturday and on a Sunday stain and varnish same  |                        |
| Action 11/01-8 Stairwell survey  | Ian to create survey sheet for completion in tandem with weekend refurbishment. To include void examination, lighting, décor and general maintenance.   |                        |
| Action 11/01-9 Replacement of light timer switches with movement sensors.  | Admin to get quotes.  |                        |
| Action 11/01-10 The Swimming pool walls are to be included in the changeover from the block walls. Possible replacement of the celicia block with frosted/clear glass panels with an aluminium finish. | Ian and Ashley to obtain quotes for this work.  |                        |
| Action 11/01-11 Removal of smoking area in pool to comply with Spanish law.  | Admin to create work order for maintenance to remove the walls defining the smoking area.   |                        |