



<u>Action:</u>	<u>Last updated 13/04/2019</u>	<u>Completion Date:</u>
<u>29/07-1:</u> H&S White lining to be completed Maintenance Contractor.	<u>Progress and by whom:</u> Ian and Jimmy to continually monitor the work in progress to insure safety procedures are being adhered to.	Outstanding one path between block 5 + 13 CCS to complete
<u>Action 13/01-1 – Fencing around solar panels to be constructed</u>	Work order prepared number 120. Fence to be constructed	Gate now installed, awaiting fencing
<u>Action 21/04-02</u> Long term debtors <u>Action 11/01-3</u> Ian to request update on the 3 cases being dealt with.	Payment have been made re further actions to be taken. Court proceeding have begun against 1 previous Owner	A further Owner has now been identified
Action 28/07-11 Gardeners of Inmogolf to be reminded about the planting of the hedge and repair to the grassed area. Action 11/01-4 as above	Admin to contact Inmogolf gardeners for these works to be done urgently. Admin to continue to chase inmogolf gardeners to have works completed.	Admin office to write
Action 28/07-15 – Tombstone now complete	Quote received 325.00-€ plus IVA Slow progress is being made in agreeing payment from General community	
Action 20/10-22 Bellaluz bylaws and rules and regulations. Neither have been updated since 2014.	Mike & Ian to study Bylaws and Rules and Regulations and to suggest changes that can be made to bring them up to date. Disability laws to be checked and added to the guidelines if required. Any revision re be ready for AGM 2019	See AOCB section of minutes of committee meeting 22/03/2019
Action 18/04-5 Renewal of Plaza Mayor music system	Ian and Ashley to research and source possible replacement system and arrange testing and possible refurbishment of existing speakers.	A new system is to be ordered locally
Action 08/06 – 7 – Execution of sentence for apartment 06.03	Update to be requested from the Court lawyers and execution of the sentence. Embargoes now in place	Execution of the sentence to be done by

		court
Action 27/07- 6 – Car park camera meeting to be organised.	Ian & Ashley to meet with Head of security and Securitas to arrange the takeover	See minutes of committee meeting 22/03/2019
Action 07/09 – 3 – Payment of outstanding fees for 11.04-A Action 19/10-4 Juan Carlos to continue to monitor this case.	Juan Carlos emailed the lawyers re payment of the outstanding debt. Administration to contact the Owner direct re a payment plan	No Response Letter to be prepared
Action 19/10-5 – Outstanding 2 nd half fees re Inmogolf to be reminded payment now due.	Juan Carlos to contact Inmogolf regarding payment. Fees for second half must be paid by the end of 2018	One payment made to date for January 2019
Action 18/10 – 10.11 - Close the front Terrace	Application rejected	Admin to contact the Owner
Action 19/10-9 – Cleaning logs for stairwells	Frames sourced in the UK	To be installed once delivered
Action 19/10-10 – Rendering and stone cladding	The whole village to be finished by March 2019 including new panels at the swimming pool.	
Action 14/12-1 Community cleaning	Ian to work with Grupo Capital to source cleaning machines. Professional Karcha professional cleaner to be purchased	Prices to be agreed
Action 14/12-4 Owner of 19-04, application to build a small extension to sitting room at side of property.	Application approved only when full licences and planning permissions have been granted by the Town Hall of Cartagena	Application approved all licenses provided
Action 14/12-5 owner of 17-01 has installed a new door at property without permission.	No contact details of the new Owner have been made available	Notice to be placed on door and a search in the Land registry to be made
Action 14/12-6 Gardening contract	Ian to put gardening contract out to tender.	Meeting to be arranged with current contractor
Action 14/12-7 Pool heating system	Ian and Juan Carlos to continue to negotiate with the contractor, who installed the system, into the new year. Should no resolution be found by the end of January then a court case will be initiated.	See minutes for further information

Action 11/01/2019-4 A full irrigation plan of all the gardens to be prepared.	Admin to request this from the Gardener	Recieved
Action 11/01-5 and 6 The installation of a feature to be built by the entrance to the long-term car park	Admin to contact gardener to have site completely cleared. Ian an Ashley to get quotes for construction of feature.	Admin to remind gardener
Action 11/01-7 Weekend stairwell refurbishment	Admin to create work order for Maintenance operator to have weekend workers sand stair treads on a Saturday and on a Sunday stain and varnish same	Prepared and sent to CCS
Action 11/01-8 Stairwell survey	Ian to create survey sheet for completion in tandem with weekend refurbishment. To include void examination, lighting, décor and general maintenance.	
Action 11/01-9 Replacement of light timer switches with movement sensors.	Admin to get quotes.	A trial stairwell to be done
Action 11/01-10 The Swimming pool walls are to be included in the changeover from the block walls. Possible replacement of the celicia block with frosted/clear glass panels with an aluminium finish.	Works almost complete	
Action 11/01-11 Removal of smoking area in pool to comply with Spanish law.	Area now removed	
Action 22/03-1 Enquiries to establish ownership of several properties.	Administrator to confirm ownership with land registry and obtain Nota Simple	
Action 22/03-2 Application for extension to property villa 4	Administrator to write to neighboring owners and place on notice board. Mike to put on website.	
Action 22/03-3 Planning applications from several properties.	Admin to inform Owners of their approval/rejection of their applications	
Action 22/03-4 Land registry searches on properties with debt to the community where there is no clarity to the identity of the owner.	Admin to prepare applications to the land registry.	
Action 22/03-5 Purchase by the community of a street cleaning machine.	Ian to work with the maintenance manager to source the best machine for the job.	
Action 22/03-6 Poor state of repair of the bin store to the rear of El Bistro restaurant.	Administrator to write to the owners of El Bistro.	
Action 22/03-7 Website membership in relation to past and new owners.	Mike and administrator to work together to update membership of Bellaluz village web site.	

Action 22/03-8 Upgrade and extension of the play area at the pool.	Ian and administrator to look at cost of new play equipment and the expansion of the play area.	
Action 22/03-9 Fly tipping throughout the community.	Administrator to write to all owners to remind them that "fly tipping" is completely unacceptable. Also, to point out that the club recycling centre is right behind the owners clubhouse.	