



<u>Action:</u>	<u>Last updated 14.06.2019</u>	<u>Completion Date:</u>
<u>29/07-1:</u> H&S White lining to be completed Maintenance Contractor.	<u>Progress and by whom:</u> Ian and Jimmy to continually monitor the work in progress to ensure safety procedures are being adhered to.	Outstanding one path between block 5 + 13 CCS to complete
<u>Action 13/01-1 – Fencing around solar panels to be constructed</u>	Work order prepared number 120. Fence to be constructed	Gate now installed, awaiting fencing
<u>Action 21/04-02</u> Long term debtors <u>Action 11/01-3</u> Ian to request update on the 3 cases being dealt with.	Payment have been made re further actions to be taken. Court proceeding have begun against 1 previous Owner	Ian is struggling to contact the company regarding updates on the cases
Action 28/07-11 Gardeners of Inmogolf to be reminded about the planting of the hedge and repair to the grassed area. Action 14.06-3 – Miranda to plant new hedge	Admin to contact Inmogolf gardeners for these works to be done urgently. No response from Inmogolf on this issue. Works order to be prepared for Miranda to plant a hedge in this area	Admin to create work order
Action 28/07-15 – Tombstone now complete	Quote received 325.00-€ plus IVA Slow progress is being made in agreeing payment from General community	Ian will attempt to meet GC to agree payment
Action 20/10-22 Bellaluz bylaws and rules and regulations. Neither have been updated since 2014.	Mike & Ian to study Bylaws and Rules and Regulations and to suggest changes that can be made to bring them up to date. Disability laws to be checked and added to the guidelines if required. Any revision re be ready for AGM 2019	
Action 18/04-5 Renewal of Plaza Mayor music system	A sound survey of the of existing speakers to be conducted by specialist sound engineers with the possible supplement to the current system.	Ashley to organise Please see minutes and appendix 2 for more info.
Action 08/06 – 7 – Execution of sentence	Update to be requested from the Court lawyers and	Execution of the

for apartment 06.03	execution of the sentence. Embargoes now in place	sentence to be done by court
Action 27/07- 6 – Car park cameras.	A monitor to be installed before GC security can begin to monitor the car parks	
Action 07/09 – 3 – Payment of outstanding fees for 11.04-A Action 19/10-4 Juan Carlos to continue to monitor this case.	Inmogolf have been condemned to pay the debt, Administration to contact the Owner direct re a payment plan	Letter to be prepared
Action 19/10-5 – Outstanding 2 nd half fees re Inmogolf to be reminded payment now due.	Juan Carlos to contact Inmogolf regarding payment. Fees for second half must be paid by the end of 2018	Further payments have been received but current Community fees remain unpaid
Action 14.06-3 - Close the front Terrace	A formal letter to be written to the Owner requesting the covers be removed	Admin to prepare the letter
Action 19/10-9 – Cleaning logs for stairwells	Frames sourced in the UK	To be installed once delivered
Action 19/10-10 – Rendering and stone cladding	Snagging list to be completed	Ian to meet with the contractor to point items.
Action 14/12-1 Community cleaning	Ian to work with Grupo Capital to source cleaning machines. Professional Karcha professional cleaner to be purchased	Ian making enquiries for prices.
Action 14/12-4 Owner of 19-04, application to build a small extension to sitting room at side of property.	Application approved only when full licences and planning permissions have been granted by the Town Hall of Cartagena	Licenses to be provided before approval is given to this application
Action 14/12-5 owner of 17-01 has installed a new door at property without permission.	New Owner details have been provided awaiting completion of the application form.	
Action 14/12-6 Gardening contract	New gardening contractor began on the 1 st June	Temporary contract signed for 3 months
Action 14/12-7 Pool heating system	The new heat exchanger has been installed and is working well. The promised heat pump has yet to be installed	Meeting with Luna, JC and Ian to be organised
Action 11/01-9 Replacement of light timer switches with movement sensors.	Admin to get quotes.	A trial stairwell to be done

Action 14.06-2 Planning applications from several properties.	Admin to inform Owners of their approval/rejection of their applications.	
Action 22/03-6 Poor state of repair of the bin store to the rear of El Bistro restaurant.	PVC doors to be sourced	Awaiting quotes
Action 22/03-8 Upgrade and extension of the play area at the pool.	Ian and administrator to look at cost of new play equipment and the expansion of the play area.	
Action 07.06-1 – Electric supply needed at the new water feature area	Luna are to be contacted to install an electric supply to the area.	Admin to contact Luna
Action 07.06-3 – Ian to meet with Liam Kitson to discuss final snagging list to stone cladding project	Ian to organise a walk round	
Action 07.06-4 Signage at pool in relation to acceptance of owners resolution	Ian to contact La Manga Graphics to arrange new signage for the pool entrance and safety notice board.	
Action 07.06-5 Smoking area at pool	Ian to have Gardeners clear area over wall adjacent to where the smoking area was. Additional area to be made available above pool changing rooms.	
Action 07.06-6 End of fiber optic free installation	Ian to include this in letter to owners to accompany these minutes.	
Action 14.06-7 Sound system Plaza Mayor	Ashley to contact sound engineer and installation company to install system suitable to comply with Murcian Law.	