



<u>Action:</u>	<u>Last updated 23/09/2019</u>	<u>Completion Date:</u>
<p><u>29/07-1:</u> H&S White lining to be completed Maintenance Contractor.</p>	<p><u>Progress and by whom:</u> Ian and Jimmy to continually monitor the work in progress to ensure safety procedures are being adhered to. New stones and gravel to be purchased</p>	<p>Outstanding one path between block 5 + 13 CCS to complete. New stones and gravel to be purchased</p>
<p><u>Action 13/01-1 – Fencing around solar panels to be constructed</u></p>	<p>Work order prepared number 120. Fence to be constructed</p>	<p>Gate now installed, awaiting fencing</p>
<p><u>Action 21/04-02</u> Long term debtors <u>Action 11/01-3</u> Ian to request update on the 3 cases being dealt with.</p>	<p>Payment have been made re further actions to be taken. Court proceeding have begun against 1 previous Owner</p>	<p>CCI still failing to respond but Ian will continue to contact them until the AGM 2020</p>
<p>Action 14/06-3 – Miranda to plant new hedge Action 18/09-1 – Miranda to add grass seed to this area and a small hedge to be planted.</p>	<p>No response from Inmogolf on this issue. Works order to be prepared for Miranda to plant a hedge in this area Quote to be requested from Miranda</p>	<p>Quote from Gardening contractor very high Admin to request this</p>
<p>Action 20/10-22 Bellaluz bylaws and rules and regulations. Neither have been updated since 2014.</p>	<p>Mike & Ian to study Bylaws and Rules and Regulations and to suggest changes that can be made to bring them up to date. Disability laws to be checked and added to the guidelines if required. Any revision to be ready for AGM 2020</p>	
<p>Action 08/06 – 7 – Execution of sentence for apartment 06.03</p>	<p>Update to be requested from the Court lawyers and execution of the sentence. Embargoes now in place</p>	<p>Updated requested status remains the same.</p>
<p>Action 27/07- 6 – Car park cameras.</p>	<p>A monitor to be installed before GC security can begin to monitor the car parks</p>	<p>A quote to be requested from a different contractor</p>
<p>Action 07/09 – 3 – Payment of outstanding fees for 11.04-A Action 19/10-4 Juan Carlos to continue to</p>	<p>Inmogolf have been condemned to pay the debt, Administration to contact the Owner direct re a payment plan</p>	<p>The Owners lawyers have been emailed but no response to date.</p>

monitor this case.		Email to be sent direct to the Owner re a repayment plan.
Action 19/10-5 – Outstanding 2 nd half fees re Inmogolf to be reminded payment now due.	Juan Carlos to contact Inmogolf regarding payment. Fees for second half must be paid by the end of 2019	Registered email sent to Inmogolf. Court action now being pursued
Action 14/06-3 - Close the front Terrace	A formal letter to be written to the Owner requesting the covers be removed	Admin to prepare the letter
Action 18/09 -3 -Registered email to Owner	Registered email to be sent to Owner potential court action to follow if not removed.	Admin to prepare.
Action 14/12-1 -Community cleaning	Street cleaning machine has been purchased and now being used throughout the village	Storage area has been identified for the machine In the store at the rear of El Bistro restaurant following its refurbishment.
Action 14/12-4-Owner of 19-04, application to build a small extension to sitting room at side of property.	Application approved only when full licences and planning permissions have been granted by the Town Hall of Cartagena	Licenses to be provided before approval is given to this application
Action 14/12-6 -Gardening contract	New gardening contractor began on the 1 st June	Contract has been renewed for 4 more months till end 2019
Action 14/12-7 -Pool heating system	The new heat exchanger has been installed and is working well. The promised heat pump has yet to be installed	Several meetings with Luna, JC and Ian continue
Action 11/01-9 -Replacement of light timer switches with movement sensors. Action 18/09-11 Now seen as a large maintenance project.	Admin to get quotes. Ian to prepare tender document for this project.	Quote received very expensive other alternatives are being looked in to.
Action 18/09-4 Planning applications from several properties.	Admin to inform Owners of their approval/rejection of their applications.	
Action 22/03-6 Poor state of repair of the bin store to the rear of El Bistro restaurant.	PVC doors to be sourced	New doors have been fitted and the community store will now be used

Action 18/09-12 Electrical power points to be installed within store for charging of street sweeper.	Admin to raise work order for electrical supply.	for community street sweeper and cleaning equipment. Power source to be installed for charging of street sweeper.
Action 22/03-8 Upgrade and extension of the play area at the pool.	Ian and administrator to look at cost of new play equipment and the expansion of the play area.	
Action 07/06-1 – Electric supply needed at the new water feature area	Luna are to be contacted to install an electric supply to the area.	On going but expected to be operational by the end of October
Action 07/06-6 End of fiber optic free installation	Ian to include this in letter to owners to accompany these minutes.	4 more installation after June but for new Owners so free installation applied
Action 18/09-02 – Rendering of water feature tombstone	Admin to create work order for the maintenance team to complete.	
Action 18/09-5 – Repayment plans for 11.04 and Local 92	Admin to write formally to Owners to arrange a repayment plan.	
Action 18/09-6 – Meeting to be arranged with Owner of Local 160 in relation to non compliance with agreed payment plan.	Admin to arrange week commencing 30 th September	
Action 18/09-7 – Gardeners meeting to be arranged	Admin to contact Miranda to set up a meeting with them and Ann McCartan on the 2 nd October at 10am	
Action 18/09-8 – Following complaints from owners and visitors about the use of plaza mayor over the summer period, meetings to be arranged with El Bistro, Angelo's and the Supermarket	Admin to organise, Ashley is away from the 4 th October meeting to be arranged week commencing 30 th September.	
Action 18/09-9 – Golf Buggy parking survey	Ian to conduct survey	
Action 18/09-10 – Parking of golf buggies adjacent to new drop kerbs designed for wheelchair and pram access.	Admin to prepare several laminates stating “no parking in this area”	
Action 18/09-11 Project to replace timer switches in stairwells with sensor switches.	Ian to prepare tender document to be sent to prospective installation companies. Two stairwells identified as test areas.	

