



<u>Action:</u>	<u>Last updated 29/10/2019</u>	<u>Completion Date:</u>
<p><u>29/07-1:</u> H&S White lining to be completed Maintenance Contractor.</p>	<p><u>Progress and by whom:</u> Ian and Jimmy to continually monitor the work in progress to ensure safety procedures are being adhered to. New stones and gravel to be purchased</p>	<p>Outstanding one path between block 5 + 13 CCS to complete. New stones and gravel to be purchased</p>
<p><u>Action 13/01-1 – Fencing around solar panels to be constructed</u></p>	<p>Work order prepared number 120. Fence to be constructed</p>	<p>Gate now installed, awaiting fencing</p>
<p><u>Action 21/04-02</u> Long term debtors <u>Action 11/01-3</u> Ian to request update on the 3 cases being dealt with.</p>	<p>Payment have been made re further actions to be taken. Court proceeding have begun against 1 previous Owner</p>	<p>CCI still failing to respond but Ian will continue to contact them until the AGM 2020</p>
<p>Action 14/06-3 – Miranda to plant new hedge Action 18/09-1 – Miranda to add grass seed to this area and a small hedge to be planted.</p>	<p>No response from Inmogolf on this issue. Works order to be prepared for Miranda to plant a hedge in this area Planting now taking place</p>	<p>Quote from Gardening contractor very high</p>
<p>Action 20/10-22 Bellaluz bylaws and rules and regulations. Neither have been updated since 2014.</p>	<p>Mike & Ian to study Bylaws and Rules and Regulations and to suggest changes that can be made to bring them up to date. Disability laws to be checked and added to the guidelines if required. Any revision to be ready for AGM 2020</p>	
<p>Action 08/06 – 7 – Execution of sentence for apartment 06.03</p>	<p>Update to be requested from the Court lawyers and execution of the sentence. Embargoes now in place</p>	<p>Updated requested status remains the same.</p>
<p>Action 27/07- 6 – Car park cameras. Action 18/10-05</p>	<p>A monitor to be installed before GC security can begin to monitor the car parks. Ashley to consult with the electrician who installed his systems and see if savings can be made on what is felt to be exorbitant cost quoted by the general community.</p>	<p>A quote to be requested from a different contractor</p>

Action 07/09 – 3 – Payment of outstanding fees for 11.04-A Action 19/10-4 Juan Carlos to continue to monitor this case.	Inmogolf have been condemned to pay the debt, Administration to contact the Owner direct re a payment plan	The Owners lawyers have been emailed but no response to date. Email to be sent direct to the Owner re a repayment plan.
Action 19/10-5 – Outstanding 2 nd half fees re Inmogolf to be reminded payment now due.	Juan Carlos to contact Inmogolf regarding payment. Fees for second half must be paid by the end of 2019	Registered email sent to Inmogolf. Court action now being pursued
Action 14/06-3 - Close the front Terrace Action 18/09 -3 -Burofax to be prepared	A formal letter to be written to the Owner requesting the covers be removed Formal Burofax to be sent in order to prepare for court action	Admin to prepare the letter Admin to prepare.
Action 14/12-1 -Community cleaning Action 18/10-1 – Work sheet to be prepared to Luna to install a electric point in the bin store	Street cleaning machine has been purchased and now being used throughout the village. Admin to prepare worksheet	Storage area has been identified for the machine In the store at the rear of El Bistro restaurant following its refurbishment.
Action 14/12-4-Owner of 19-04, application to build a small extension to sitting room at side of property.	Application approved only when full licences and planning permissions have been granted by the Town Hall of Cartagena	Licenses to be provided before approval is given to this application
Action 14/12-7 -Pool heating system	Still being monitored	Several meetings with Luna, JC and Ian continue
Action 11/01-9 -Replacement of light timer switches with movement sensors. Action 18/09-11 Now seen as a large maintenance project.	Admin to get quotes. Ian to prepare tender document for this project.	Quote received very expensive other alternatives are being looked in to.
Action 18/09-4 Planning applications from several properties.	Admin to inform Owners of their approval/rejection of their applications.	
Action 07/06-1 – Electric supply needed at the new water feature area	Luna are to be contacted to install an electric supply to the area.	On going but expected to be operational by the

		end of October
Action 07/06-6 End of fiber optic free installation	Ian to include this in letter to owners to accompany these minutes.	4 more installation after June but for new Owners so free installation applied
Action 18/10-06	Ian to include this detail in his end of year report.	
Action 18/09-8 – Following complaints from owners and visitors about the use of plaza mayor over the summer period, meetings to be arranged with El Bistro, Angelo’s and the Supermarket	Admin to organise, Ashley is away from the 4 th October meeting to be arranged week commencing 30 th September.	
Action 18/09-9 – Golf Buggy parking survey	Ian to conduct survey	
Action 18/09-10 – Parking of golf buggies adjacent to new drop kerbs designed for wheelchair and pram access.	Admin to prepare several laminates stating “no parking in this area”	
Action 18/09-11 Project to replace timer switches in stairwells with sensor switches.	Ian to prepare tender document to be sent to prospective installation companies. Two stairwells identified as test areas.	
Action 18/10-01 New pool bar construction.	Maintenance manager Chris London and Juan Carlos to work with the community architect/civil engineer to adhere to current building control regulations and laws.	
Action 18/10-02	Ian to write contract to cover the construction and all matters relating to costing and health and safety.	
Action 18/10-03 Applications for permission	Admin to inform Owners of their approval/rejection of their applications	
Action 18/10-04 Handover of village website management	Mike to work with Administrator and Alan to ensure a smooth hand over of the website management.	
Action 18/10-07 Flood prevention planning	Ian to work with Chris London the maintenance manager to identify areas where flood prevention can be improved	