



**Minutes of the Committee Meeting  
Held at the Pool Bar Area – 10.00hrs  
Friday 13<sup>th</sup> March 2020**

**Attendees**

Ian Glover

Juan Carlos Cabeza Martinez

Jimmy Wood

Phillip Lowes

Amanda Schofield – Administration

**1. Apologies for Absence**

Anne McCartan

Alan Gemmell

Mike McPherson

Janet Horsburgh

Due to the outbreak of the Corona virus it was decided to keep the meeting as brief as possible and to hold it in an open space at the pool area to maximize distance between all attendees.

June Peter had asked to attend the meeting to discuss her planning application but decided to postpone due to lack of committee members present.

**2. Action progress sheet.**

See Appendix 1.

**3. Safety**

**3.1 Risk Assessment Survey Actions** – Night survey to be conducted to identify dark areas. This aspect is constantly being monitored.

**4. Applications**

**4.1 Maria Cantos 10-11 to put trellis around front terrace (Above Plaza Mayor) to keep dogs in.** Trellis now white. Still in situ. Several neighbours have now complained about this installation. Letter sent to owner using DOYFE. Legal action to be commenced. A further warning is to be sent.

**Action 13/03/2020–1** Admin to prepare final request before legal action is taken.

**4.2 - 4.2 Jan Barraclough and Mike Baker 19-04, Build a small extension to sitting room at side of property. Awaiting planning permission and engineers' drawings. Letter received from applicants to be discussed. Resolution from owners received and meeting arranged with Ian on 08/01/2020. Further Paperwork provided by Mike Baker.** This was discussed further during the committee meeting and it was decided in order to progress the situation and for the planning permission to be obtained the application would be granted pending all correct licences.

**Action 13/03/2020–2** Ian to prepare a response to the Owners.

**4.3 new door 17-01 (No application received)**

**4.4 Billy and June Peter 16-01, tile existing breeze block on terrace. Result of publication of application to be discussed. The Peters have been asked to attend this meeting.**

This application has been rejected. June Peters attended the meeting but decided to postpone until the next meeting.

**4.5 Julia Sanders 01-17, replacement front door - Approved  
Increase height of terrace wall – Approved  
Ramp from terrace to door and reposition existing metal gate.  
Approved.**

**4.6 Stewart Thomson 04-09, replacement of original patio doors and windows with white upvc. Approved**

**4.7 Jan Barraclough Villa 4, to lay artificial grass in a section of the rear garden. Approved**

**4.8 Ian and Ailsa Alsop 14-06, installation of two toldos on terrace which will not be used when not in residence. Approved**

**4.8 Phillipa and Stephen Dobinson 05-03, installation of air conditioning, to be sited in roof void. Approved** under the following conditions the old unit must be removed the new unit must be wall mounted and picture of the both supplied to the office.

**4.9 - Tourist plaques adjacent to property doors. These plaques are issued by the local tourist authority.** This application remains under discussion until the next meeting.

**Action 13/03/2020– 3** Juan Carlos to make enquiries

**Action 13/03/2020–4** Admin to inform Owners of the approval/rejection of their applications.

## **5. Finance –**

Year end accounts were issued in the AGM Agenda and sent to all Owners. The year end shows a positive surplus of over 111,000.00€

**5.1 Debtors –** Interest now added to outstanding debtors.

**5.2 Inmogolf debt recovery –** Payment of outstanding debt as per the agreed contract to be paid by Friday 20<sup>th</sup> of March. No Payment made then the execution of the sentence will be presented to the court on Monday 23<sup>rd</sup> March 2020.

**5.3 Long term debtors and UK debt recovery –** Ian reported that communications have been received regarding two old Owners but the chances of recovering funds was slim. These will continue to be pursued until the AGM 2020.

**5.4 End of year accounts.** Year end accounts were issued with the AGM Agenda and sent to all Owners.

**5.5 Start of 2020 –** All spending projects have been managed well for the start of 2020.

## **6. Gardens & Environs**

**6.1 Gardening –** A new rose garden is currently being planted; a small hedge is to be installed to the side of block 14. **Action 13/03/2020 – 5** Admin to create work order.

**6.2 Gardening meetings –** As a result of the regular meetings a gardener's report is produced with most projects that need to be completed.  
See Appendix 2. Gardening report.

## **7. Maintenance.**

**7.1 Maintenance meetings –** Now resumed for 2020

**7.2 Maintenance programme.** Water feature now complete, balustrade projects now complete. Work rotas in place for cleaning and ongoing maintenance issues. Works now taking place on completing the pool bar

## **8. Administration**

**8.1 Weekly meetings –** These will continue Friday mornings in 2020.

## 9. Website

**Mike and Alan have apologised that they cannot make this meeting**

## 10. A.O.C.B.

**10.1 CCTV cameras following the introduction of G.D.P.R. on 25<sup>th</sup> of May 2018. Meeting arranged with G.C. as fibre optic cable now in place. Update of progress with independent contractor. Action 13/03/2020 – 6** Admin to email Ashley asking for an update

**10.2 2020 AGM and owner's week.** It was decided at the meeting that due to the Coronavirus the AGM 2020 and Owners week is to be suspended. It is hoped that it can be rescheduled for some time in July. Advice will be sought from the local government.

**Action 13.03.2020 – 7** A statement is to be prepared by Ian to send to all Owners by Monday 16<sup>th</sup> March 2020

**10.3 Contract management as per Alan's email.** Alan sent his apologies for not being able to attend this meeting therefore this item is carried over to the next meeting

### **10.4 Village walk round and proposal for disabled and buggy parking.**

Ian explained the various areas around the village that had been identified as potential buggy parking areas. Also identified were additional disabled bays and these have been included in the attached plan prepared by Ian (see appendix 3). A further study is to take place about the possible installation of electric charging points.

### **10.5 - Reconstruction of the small pool area.**

At the 2019 A.G.M. a resolution was passed to upgrade the small pool as the old vessel was past repairing. The pump room was then destroyed during the Gota fria on 12<sup>th</sup>/13<sup>th</sup> September 2019 and a claim made against to national disaster relief plan.

A payment to cover the repairs to this area has now been made to the community from the insurance consortium.

Quotes had been requested from several local companies who specialise in construction of pools.

It was agreed that Cramapool S.L., a pool building specialists based in La Palma, Cartagena would be awarded the contract

**Action 13.03.2020 – 8** Ian to contact the company.

**10.6 – Pest control –** A mosquito spraying company had been approached regarding the installation of a system for twice daily spraying of mosquito repellent. The system that may be installed by them is completely environmentally friendly and would be installed for the summer period in the pool area, Plaza Mayor and Plaza Chica, the company are to be requested to attend and provide a plan and

quote for the system. The company states that the system would result in all areas involved being virtually mosquito and fly free.

**Action 13.03.2020 – 9** Ian to contact them to attend and to plan and quote

- **(Next meeting scheduled for 17th April 2020)**

With no further comments to add the meeting closed at 11.20am.