



<u>Action:</u>	<u>Last updated 1st October 2020</u>	<u>Completion Date:</u>
Action 13/01-1 – Fencing around solar panels to be constructed	<p align="center"><u>Progress and by whom:</u></p> Work order prepared number 120. Fence to be constructed	Awaiting fencing
Action 11/01-3 Ian to request update on the 3 cases being dealt with.	CCI have responded re 2 further owners, Ian will continue to contact them until the AGM 2020	
Action 08/06 – 7 – Execution of sentence for apartment 06.03	The judge is to name a surveyor to value the property in order for an auction to be carried out on the property	
Action 27/07- 6 – Car park cameras. Action 18/10-10 and Action 13/03/2020-6	A monitor to be installed before GC security can begin to monitor the car parks. Ashley to consult with the electrician who installed his systems and see if savings can be made on what is felt to be exorbitant cost quoted by the general community.	Ian met with representatives of club TV on 23/09/2020 who will take over the maintenance contract and have the hard drive and monitor re-sited.
Action 07/09 – 3 – Payment of outstanding fees for 11.04-A Action 19/10-4 Juan Carlos to continue to monitor this case.	Administration to contact the Owner direct re a payment plan	Payment plan has been offered to Owners
Action 19/10-5 – Outstanding 2 nd half fees re Inmogolf to be reminded payment now due.	Payment requested by 20 th March 2020 to avoid execution of the sentence min court	Only criminal cases are being considered due to Coronavirus
Action 14/12-4-Owner of 19-04, application to build a small extension to sitting room at side of property.	Application accepted prior to completion. All licenses and architect reports must be supplied when permission from the town hall is granted	Ian and Juan Carlos to meet with owners at the earliest opportunity.
Action 11/01-9 -Replacement of light timer switches with movement sensors. Action 18/09-11 Now seen as a large maintenance project.	Stairwell Assessment to take place in January Ian to prepare tender document for this project.	2 electricians to be contacted to obtain a quote for the works to test stairwells to be

		used.
Action 18/09-9 – Golf Buggy parking survey	Survey conducted. A possible 16 spaces have been identified at the cost of only the loss of 4 car parking spaces	Ian to provide a map of areas identified
Action 05/12-01 Lighting of dark areas to be identified	Luna to be contacted to provide quotes for suitable lighting.	List of areas required
Action 05/12-02 Jimmy to prepare the list for the areas where lighting is required		
Action 13/03/2020 – 3 – Installation of compulsory Tourist plaques	Juan Carlos to make enquiries	
Action 18/09/2020 – 1 – Admin to inform Owners of the approval/rejection of their applications.	Admin to email owners	
Action 13/03/2020 – 5 Miranda to plant a hedge next to block 14.	Admin to create work order	
Action 13/03/2020-7 Postponement of A.G.M. and owners week due to outbreak of Corona Virus	Ian to prepare letter to owners.	Letter sent on 16/03/2020
Action 13/03/2020-8 Construction of new small pool following payment being received from insurance.	Contract awarded following tender process. Ian to notify Cramapool S.L. of their successful tender.	Pool now completed and in use.
Action 13/03/2020–9 Mosquito Prevention system Plaza Mayor, Plaza Chica and pool area.	Ian to request further plan and quotes from company involved.	Delayed until 2021 due to Covid-19 pandemic
Action 18/09/2020 – 2 Community fees and prompt payment discount	Ian to lease with Laurence Pearson (Examiner) in December,	
Action 18/09/2020 – 3 Damp in apartments and Locales caused by sinking walkways.	Admin/Maintenance to work with reports and independent contractors to have works completed.	
Action 18/09/2020 – 4 Pool bar contract 2021 to 2025	Juan Carlos to amend current contract to show new clauses and life span. Thereafter have contract signed.	